

# roman blinds fitting instructions

## HOW TO FIT MY BLIND

Before fitting, check to see if there are any obstructions, i.e. vents or handles, which would affect the smooth operation of the blind. Make an allowance for these when fitting.

You will need screws and wall plugs, screwdriver, drill, hammer, tape measure, scissors, pencil, eraser, and a step ladder. Begin by checking for any obstructions such as cables or pipes in the wall and plan accordingly. Seek advice if you are unsure.

## HOW TO FIT ROMAN BLINDS WITH TIMBER BATON TOP BAR (CORDED MECHANISM)

Detach the top of the blind from fabric covered baton by gently prizing apart the two Velcro tapes on the baton and the back of the blind. Top Fixing or Face Fixing the fabric covered timber baton at the desired height and centralised position by screwing through the timber baton (pilot hole recommended) and then using the screw points to mark the wall for the position of your drill holes. Once holes are drilled and suitable rawl plugs used, fix top baton to wall with screws. Once fixed attach blind to baton using the Velcro and ensure that your blind is square and level.

Fix cleat to wall, just behind blind approximately a third of the way up the blind (or at preferred height), on control side. Pull cord through control acorn and shorten pull cord and tie off at required length ensuring you have left enough cord for correct operation. **IT IS VERY IMPORTANT THAT ALL CORDS HAVE EXACTLY THE SAME TENSION TO ENSURE CORRECT OPERATION!!!** One loose cord will cause the blind to raise and lower at an angle!



Although we take care to set blinds correctly when they are made they may require further adjustment at the time of fitting. This can be done on the back of the blind on the bottom rings where the cords are tied off. Remember equal tension!

## HOW TO FIT ROMAN BLINDS WITH CORD CONTROLS

Top Fixing or Face Fixing Brackets the brackets supplied can be used to either top fix or face fix the blind. These are attached to the blind on delivery and need to be removed before fitting. Mark out the fixing positions on the frame or ceiling. Ensure the brackets are positioned so that the blind will not be obstructed during operation by window handles, levers etc.

Detach the brackets from the headrail by pressing the spring-clip, (or ease lever forwards on swivel brackets), fastening at the top front of the bracket. Position the brackets at least 30mm in from the ends of the headrail. Hold each up to the required positioning on the wall/reveal top and mark the screw positions. Ensure that all brackets are level and carefully aligned before drilling and plugging holes. Then fix the brackets.



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Note: The top of the headrail sits approximately 4mm below the top of the bracket.

Detach the blind from the metal headrail by peeling it from the Velcro fastening - allowing the blind to hang by the strings in the meantime.

### Fastening Top Rail

Now clip the headrail into place. To do this, hold up the headrail with the Velcro facing towards you, place the headrail in a slightly tilted position and slide over the metal edge of the bracket. Hook the front lip of the headrail over the top edge of the bracket and then press back so that the rail clips into position. Now centralise and slide the swivel lever back to lock the rail in place. Re-attach the top of the roman blind to the headrail aligning the Velcro strips.

### Need to tweak with the strings?

We set this up in our workroom so the blind pulls up horizontally, however if the top of the window recess is not level you may need to follow the following steps to counter the fact that the headrail is not fitted exactly level!

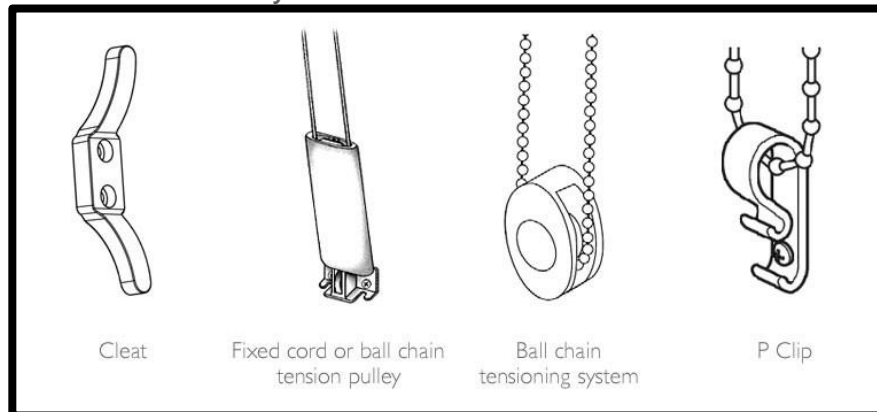
To straighten the blind strings, let the blind down to the closed position. Adjust the knots on the bottom safety ring so that the all strings are just beginning to take the weight of the blind. Raise the blind using the chain mechanism, check the hem is straight and adjust further if necessary. For blinds with more than 2 strings, adjust the outside strings first, while the others remain slacker, then adjust the intermediate strings.

**Important:** The chain loops on blind sidewinder mechanisms can be a strangulation hazard to children and vulnerable people. The blind is supplied with a plastic safety device on the operating chain (see below). Other devices can be fixed to the wall in such a position that the chain loop is held taut and in vertical alignment. The safety device should be a minimum of 1.5 metres from the floor.

Supplied



other safety devices available



### Child Safety

In the interests of Child Safety, it is a requirement that a cord/chain retaining device (above) is fixed to the wall to enable the blind cord to be held securely. The safety device should be a minimum of 1.5 metres from the floor.

### Removing the Blind

To remove the blind from the mounting, swivel the lever towards you (using a small flat bladed screwdriver if necessary). The blind can then easily be removed.



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